



## **SITKA POLICE AND FIRE COMMISSION**

Wednesday, January 28, 2026  
Harrigan Centennial Hall – 5:30 PM



### **AGENDA**

- A. CALL TO ORDER & ROLL CALL**
- B. AGENDA CHANGES/CORRESPONDENCE**
- C. APPROVAL OF MINUTES**  
October 29, 2025
- D. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA**
- E. PARKING CITATION HEARING BOARD**
- F. REPORTS**
  - 1. Chair
  - 2. Vice Chair
  - 3. Liaison Report
  - 4. Fire Representative
  - 5. Police Representative
- H. UNFINISHED BUSINESS**
  - 1. Police Department Body Camera Support Discussion
- I. NEW BUSINESS**
  - 1. Annual Review of By-Laws
  - 2. Elect Chair
  - 3. Elect Vice-Chair
  - 4. Department Liaison Selection
- J. COMMISSIONER COMMENTS**
- K. SET NEXT MEETING DATE AND AGENDA ITEMS**  
Next meeting date: **Wednesday – February 25, 2026 at 5:30 PM at Centennial Hall**
- L. ADJOURNMENT**



## **SITKA POLICE AND FIRE COMMISSION**

Wednesday, October 29, 2025

Centennial Hall – 5:30 PM



### **Regular Meeting Minutes**

#### **A. CALL TO ORDER**

Chair called the meeting to order at 5:30 PM.

Present: Gail Roderick, Gregg Olson and Michelle Kavouras via Zoom  
City Staff: Assistant Chief Johnson, Chief Goeden, Assemblymember Pike and  
Exc. Assistant Serena Wild

#### **B. AGENDA CHANGES/CORRESPONDENCE**

Olson was reappointed to the Police & Fire Commission by the Assembly.

#### **C. APPROVAL OF MINUTES – October 29, 2025**

**Motion: Motion by Olson to approve the August 27, 2025 minutes.**

**Action: Motion passed by unanimous consent.**

#### **D. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA**

#### **E. PARKING CITATION HEARING BOARD**

1. Elijah McLaughlin – came forward and spoke, appeal was granted.

#### **F. REPORTS**

1. Liaison – shared that the Assembly was open to hear about body cameras for the PD.
2. Chief Goeden – shared that the department is making progress in recruiting, body worn cameras and police fleet.

#### **G. UNFINISHED BUSINESS**

1. Police Department Body Camera Discussion  
Chief Goeden shared he had been working on getting updated quotes from the vendors and won't be able to use the cameras gifted to the PD until there is a contract. Assembly is aware of the want of body cameras and will look for this Commissions support and recommendation.
2. Police Fleet Discussion  
Request is moving forward and will see the vehicles in a number of months.

#### **H. NEW BUSINESS**

#### **I. COMMISSIONER COMMENTS**

Kavouras said Drug Take Back was a success.

**J. NEXT MEETING DATE AND AGENDA ITEMS**

Next meeting: **Wednesday, November 26, 2025 @ Harrigan Centennial Hall  
@ 5:30 PM.**

Agenda items: Body Cameras and New Cars

**K. ADJOURNMENT**

Chair adjourned the meeting at 6:00 PM.

# Public Safety Event Reports



# Event Activity Analysis by Time

Date Reported: 01/01/2026 - 01/23/2026



**SITKA POLICE DEPARTMENT**  
304 LAKE ST # 102  
SITKA, AK 99835  
PH: (907) 747-3245

Classification	HOUR																								Total
	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
<b>ABANDONED</b>	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
Abandon Vehicle	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
<b>ASSAULT</b>	0	0	2	0	0	0	0	0	0	0	0	1	0	0	0	1	0	1	0	0	0	1	0	0	6
Simple Assault	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	1	0	1	0	0	0	1	0	0	5
Simple Assault On Police Officer	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>BURGLARY</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Burglary, Unforced Entry Residence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
<b>DAMAGED PROPERTY</b>	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Damaged Property, Private	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
<b>DEATH</b>	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	2
Unattended Death	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	2
<b>DUI</b>	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	4
Alcohol	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	4
<b>HARASSMENT</b>	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Harassment, Other	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>MISCELLANEOUS</b>	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Miscellaneous Incidents	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>OBSTRUCT JUSTICE</b>	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	2
Conditional Release Violation	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Violation Of A Court Order	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
<b>OBSTRUCT POLICE</b>	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Resisting/Interfering W/Police	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>PRIVACY VIOLATION</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Criminal Trespass	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
<b>PROPERTY</b>	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Found Property	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>THEFT</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Theft Other	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
<b>TRAFFIC (CRIMINAL VIOLATION)</b>	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Criminal Traffic Violation	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>TRAFFIC ACCIDENT</b>	0	0	1	0	0	0	0	2	0	0	0	0	1	0	0	1	1	0	1	0	0	0	0	0	7
Hit/Run, Vehicle Damg	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	1	0	0	1	0	0	0	0	0	4
Traffic Accident, Injury	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Traffic Accident, Vehicle Damage	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2
<b>TRESPASSING</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Trespassing, Private Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
<b>VIOLATE CONDITIONS OF RELEASE</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
VIOLATE CONDITIONS OF RELEASE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
<b>Total Events</b>	2	1	6	1	0	0	0	2	1	0	4	3	2	1	0	2	1	3	1	0	1	1	3	0	35
<b>Total Citation Violations:</b>	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	1	1	5	0	0	0	1	4	1	15
<b>Total Citations:</b>	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	1	1	5	0	0	0	1	4	1	15

Previous Year ▾

Jan 1, 2025 - Dec 31, 2025 ▾

11%

FIRE

Percentage of Total Incidents

89%

EMS

Percentage of Total Incidents

1,500

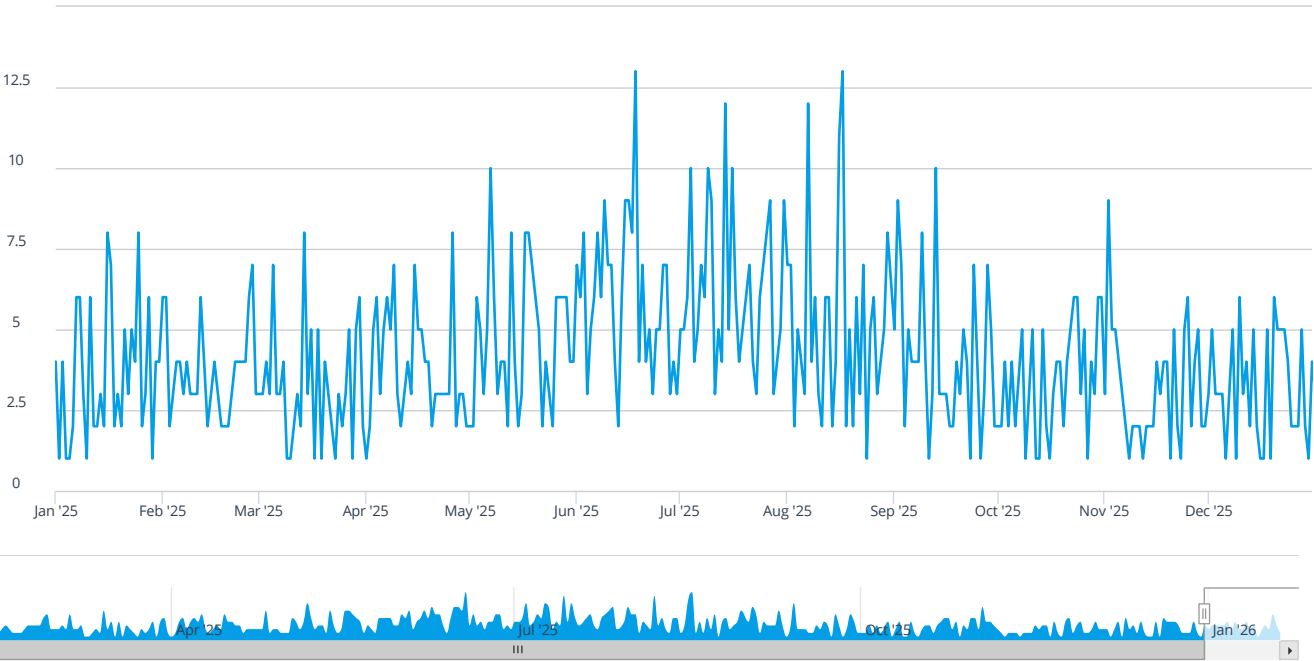
INCIDENTS

In Selected Time Slice

365

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25	Dec '25	Jan '26	Total
(10) Fire, other					1									1
(11) Structure Fire					1	1		1		1				4
(13) Mobile property (vehicle) fire	1	1				1	1	3	1	1				9
(14) Natural vegetation fire	1						1							2
(15) Outside rubbish fire		1				1	1		2					5
(16) Special outside fire							1			1				2
(25) Excessive heat, scorch burns with no ignition				1										1
(30) Rescue, emergency medical call (EMS), other	1			1										2
(31) Medical assist						1	3	1	1					6
(32) Emergency medical service (EMS) incident	97	84	89	103	130	157	156	134	104	83	93	91		1,321
(34) Search for lost person			2	1					1	2		1		7
(35) Extrication, rescue	1									1				2
(36) Water or ice-related rescue							1							1
(38) Rescue or EMS standby					1									1
(41) Combustible/f... spills & leaks		1	1		1		1		1					5

	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25	Dec '25	Jan '26	Total
(42) Chemical release, reaction, or toxic condition						1								1
(44) Electrical wiring/equipm. problem		1				1								2
(46) Accident, potential accident								1	1					2
(50) Service call, other		1					1	1		1				4
(51) Person in distress					1			1		1				3
(53) Smoke, odor problem			1					1		1				3
(55) Public service assistance	1	2			1	5	2		2	3				16
(56) Unauthorized burning					1		1		1					3
(60) Good intent call, other				1										1
(61) Dispatched and canceled en route	1		3	1	3	1	5		1					15
(62) Wrong location, no emergency found					1				1					2
(63) Controlled burning	1	1		1		1			3	1				8
(65) Steam, other gas mistaken for smoke		1				1			1	1				4
(67) HazMat release investigation w/no HazMat		2												2
(70) False alarm and false call, other		1	2		1	1	2	2		1				10
(71) Malicious, mischievous false alarm								1						1
(73) System or detector malfunction	2			2	1	1	2	3	1	1				13
(74) Unintentional system/detect... operation (no fire)	5	4	1	3	2	3	5	4	3	3				33
(90) Special type of incident, other					1	1								2
(91) Citizen complaint				1		3		1						5
UNK									1					1
Total	111	100	99	115	146	180	183	154	125	102	93	92		1,500

# **BYLAWS OF SITKA POLICE AND FIRE COMMISSION**

Adopted January 28, 2026

## **Article 1 – Name, Authorization and Purpose**

**Section 1:** The name of the organization shall be The Sitka Police and Fire Commission.

**Section 2:** The Sitka Police and Fire Commission is authorized under Article VII of the Sitka Charter and under Chapter 2.45 of the Sitka General Code.

**Section 3:** The purpose of the Sitka Police and Fire Commission is:

**A.** To advise the Sitka Assembly concerning police and fire department matters, make recommendations concerning public safety and undertake such other duties as the Assembly may assign. (Article VII, Chapter 2.45)

**B.** Aid in the public relations efforts of each department. (Chapter 2.45)

**C.** Make, through the administrator, such periodic or special reports as requested by the assembly. (Chapter 2.45)

**D.** Advise the administrator or assembly on such other matters as may be requested, such as hold hearings, or act as a screening committee for applicants of chief to either department. (Chapter 2.45)

## **Article 2 – Membership**

**Section 1:** The Sitka Police and Fire Commission shall consist of five members who shall be appointed by the Assembly. (Article VII)

**Section 2:** The members shall be appointed for three-year terms with staggered expiration dates. (Article VII)

**Section 3:** The Police and Fire Chiefs shall be ex officio members without a vote. (Chapter 2.45)

**Section 4:** Members shall take and subscribe to an oath of office before entering upon performance of their duties. (Chapter 2.45)

**Section 5:** Applicants for membership may be subjected to a background check and must be prepared to answer any questions the assembly may ask. (Chapter 2.45)



# **BY-LAWS OF SITKA POLICE & FIRE COMMISSION**

Adopted January 28, 2026

## **Article 3 – Officers**

**Section 1:** The Commission shall organize by annually electing a chairperson and vice chairperson at the first regular meeting in the month of January. (Chapter 2.45)

**Section 2:** If a vacancy occurs with either officer position, that position shall be filled within two months.

## **Article 4 – Meetings**

**Section 1:** Commission meetings shall be held at least once a month within the City and Borough of Sitka. (Chapter 2.45) Meeting shall normally take place at 5:30 PM on the fourth Wednesday of each month.

**Section 2:** No new business will be considered after 9 PM unless agreed by all members present. Meeting will adjourn by 9:30 PM unless agreed by all members present.

**Section 3:** The order of business shall normally be:

- A. Call to Order & Roll Call
- B. Introduction of New Members, if any
- C. Agenda Changes/Correspondence
- D. Approval of Minutes
- E. Public Participation for Items Not on the Agenda
- F. Parking Citation Hearing Board
- H. Reports
- I. Unfinished Business
- J. New Business
- K. Commission Comments
- L. Set Next Meeting Date and Agenda
- M. Adjournment

**Section 4:** A quorum of three members is required to hold a meeting.

**Section 5:** Special meetings may be called with seven days advance notice.

**Section 6:** Gatherings of members shall be governed by the Alaska's Open Meeting Act.

**Section 7:** Meetings must be advertised at least one business day in advance.

## **BY-LAWS OF SITKA POLICE & FIRE COMMISSION**

Adopted January 28, 2026

### **Article 5 – Voting**

**Section 1:** Three affirmative votes shall be necessary to carry any questions.

**Section 2:** Members may participate and vote via teleconference.

**Section 3:** Votes will be done by roll call when requested by the Chair. The roll call will be done alphabetically but will start with the next alphabetical member from the previous vote. Roll call votes of every member will be recorded.

### **Article 6 – Parliamentary Authority**

**Section 1:** The conduct of the meetings shall be generally guided by the rules contained in the modern edition of Robert's Rules of Order.

### **Article 7 – Setting Agenda**

**Section 1:** Items may be added to the next agenda by:

**A.** Discussion at the last meeting.

**B.** By requesting to the Chair from the Assembly, Administrator, Police Chief, Fire Chief and other Department heads within the city. The public may request items to be addressed through public testimony, or written correspondence, or verbal request to a member of the commission. Commission members may add items by contacting the Chair.

**Section 2:** The agenda shall normally be set seven days in advance of the regular meeting. Changes that are requested after that time shall be made at the discretion of the Chair or a majority vote at the beginning of the next meeting.

### **Article 8 – Review of By-laws**

**Section 1:** The Commission shall annually review the By-laws at the first regular meeting in January. The Commission recognizes that the By-laws repeat provision in the Charter and Sitka General Code and that the Charter and Code take precedence over the By-laws.

### **Article 9 – Liaison Positions**

**Section 1:** The Commission shall establish from within its membership a primary and secondary liaison position within both the Police Department and the Fire Department.

**Section 2:** The purpose of the liaison positions is to have Commission members interact with members of the Departments at times beside the Commission meetings.

## BY-LAWS OF SITKA POLICE & FIRE COMMISSION

Adopted January 28, 2026

**Section 3:** Either the primary or secondary liaison is expected to attend a department event on a monthly basis. Events could include, but are not limited to, drills, staff meetings, ride-a-longs, social functions, or shadowing a Department member.

**Section 4:** Liaison positions shall last for a term of one year, filled during the first regular meeting in January. Positions may be filled by volunteers, election or appointment.

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Gregg Olson  
Chair

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Gail Roderick  
Vice Chair

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Leslie Young

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Michelle Kavouras

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Vacant

Dated this 28<sup>th</sup> day of January 2026.